

19 February 2009

Question:

My Performance Appraisal is coming up this year. I want to use a different appraisal method rather than the Student Appraisal of Teaching. How is this done?

Answer:

Performance Appraisals normally are scheduled bi-annually for full-time Faculty.

You may choose

- Student Appraisal of Teaching
- Self-assessment
- Portfolio

A more detailed description on Performance Appraisal is found in the College Intranet

<https://www2.conestogac.on.ca/conestoga/web/ccintranet/login.jsp>.

- Login with your User Name and Password
 - Click on the following links;
 - § Human Resources
 - Academic Staff.

You will find two .pdf forms related to the Academic Appraisal process;

- **Guidelines for Completing Performance Appraisal, and**
- **Academic Performance Appraisal Form.**

The **Guidelines** form identifies the three assessment methods.

Choose which method you wish to use and tell your supervisor which method you wish to use for your appraisal.

Submitted by:
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