

**Q**uestion:

According to the Collective Agreement, what are my duties as a coordinator?

**A**nswer:

Source: page 1, [http://www.opseu.org/caat/caat\\_ac/divexnews/CAAT-A%20Div%20Ex\\_Mar%2007\\_eng\\_d.pdf](http://www.opseu.org/caat/caat_ac/divexnews/CAAT-A%20Div%20Ex_Mar%2007_eng_d.pdf)

### **Coordinators' Roles**

Our current collective agreement uses approximately 50 words to describe the role, responsibilities, and limitations of coordinators (Article 14.03 A 3). Beyond teaching, coordinators "... are required to provide academic leadership in the coordination of courses and/or programs. Coordinators report to the academic manager who assigns their specific duties. It is understood that coordinators do not have responsibility for the disciplining of teachers in the bargaining unit. It is not the intention of the Colleges to require employees to accept the designation of coordinator against their wishes."

However, we are becoming increasingly aware of coordinators being asked to or asking to take on responsibilities that might well be considered beyond the scope of the collective agreement's definition. For example, at one college, some coordinators are requesting access to their program teachers' Blackboard/ WebCT platform.

This access could potentially provide these coordinators entry into the faculties' gradebooks, student assignments with faculty comments and feedback, as well as all their course material.

Providing coordinators ongoing and unlimited access to information between a faculty and his or her students could very well violate privacy laws. Presumably, coordinators managed to do their jobs effectively for some 40 years, without having access to faculties offices, day books, grading sheets and stacks of marking. Why is it then, that simply because this information is now available virtually, some claim they can't do their jobs effectively without it?